

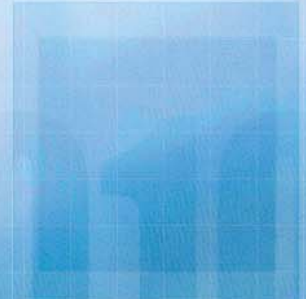


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PROFESSIONAL DEVELOPMENT PROGRAMMES IN

- Business & Management
- Finance & Accounting
- Human Resource Management
- Project, Contract & Procurement
- Maintenance Technology
- Mechanical Engineering
- Electrical Engineering
- Health and Safety
- Security & Crisis Management
- The Fundamentals Series

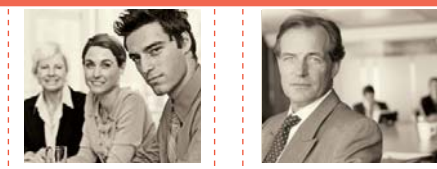
Achieving Excellence through  
Professional Development



# Training Calendar 2010

AZTECH is proud to be in alliance with the following accreditation bodies





## Business & Management

CODE	COURSE TITLE	DATE	VENUE	FEE (US\$)
148	Negotiating & Dispute Resolutions	14 - 18 March	Dubai	3850
104	Leadership, Influence & Trust – The Power of a Leader	15 - 19 March	London	4450
105	Leadership Best Practices: Leading People to Maximise Performance	15 - 26 March	London	8900
106	Leadership, Creativity and Peak Performance	22 - 26 March	London	4450
108	Effective Time, Task & Work Planning	05 - 09 April	Kuala Lumpur	4450
119	Management Skills and Techniques	05 - 16 April	Kuala Lumpur	8900
107	Goal Setting, Planning & Decision Making	12 - 16 April	Kuala Lumpur	4450
147	Managing Multiple Tasks, Priorities & Deadlines	18 - 22 April	Dubai	3850
156	Business Leadership Skills	03 - 14 May	Kuala Lumpur	8900
113	Performance Measurements, Continuous Improvement & Benchmarking	09 - 13 May	Dubai	3850
116	Best Practices in Multishift Operations	16 - 20 May	Dubai	3850
114	Strategy, Risks, Negotiation & Leadership	17 - 21 May	Kuala Lumpur	4450
138	Decision Analysis for Operation and Maintenance Professionals	17 - 21 May	Kuala Lumpur	4450
169	Media Relations: Image, Positioning & Crisis Control	17 - 21 May	Kuala Lumpur	4450
115	Strategic Planning, Management Control & Effective Budgeting	17 - 28 May	Kuala Lumpur	8900
118	Effective Budgeting & Operational Cost Control	24 - 28 May	Kuala Lumpur	4450
125	Strategic Planning, Development & Implementation	24 - 28 May	Greece	4450
175	Internal Communications Masterclass	31 May - 04 June	Kenya	4450
165	Strategic Thinking for Decision Making Excellence: Decisive Leadership - I	31 May - 04 June	Amsterdam	4450
154	Decisive Leadership: Improving Leadership through Better Decision Making	31 May - 11 June	Amsterdam	8900
167	Writing Effective Policies & Procedures	06 - 10 June	Dubai	3850
160	Developing Leadership Skills for Decision Making: Decisive Leadership - II	07 - 11 June	Amsterdam	4450
307	The Complete Course on Facilities Management	07 - 11 June	Amsterdam	4450
147	Managing Multiple Tasks, Priorities & Deadlines	14 - 18 June	London	4450
104	Leadership, Influence & Trust – The Power of a Leader	14 - 18 June	Kuala Lumpur	4450
105	Leadership Best Practices: Leading People to Maximise Performance	14 - 25 June	Kuala Lumpur	8900
181	Risk Management for Everyone	21 - 25 June	Kuala Lumpur	4450
106	Leadership, Creativity and Peak Performance	21 - 25 June	Kuala Lumpur	4450
101	Leadership, Innovation & Enterprise Skills	28 June - 02 July	Kuala Lumpur	4450
102	Certificate in Leadership & Management Excellence	28 June - 09 July	Kuala Lumpur	8900
148	Negotiating & Dispute Resolutions	04 - 08 July	Dubai	3850
179	The Support Staff and Administrative Assistant Training Program	04 - 08 July	Dubai	3850
178	The Complete Supervisor Certificate Programme	05 - 09 July	Kuala Lumpur	4450
125	Strategic Planning, Development & Implementation	05 - 09 July	Vienna	4450
103	Decisions, Dynamics & Leadership Styles	05 - 09 July	Kuala Lumpur	4450
126	Leading & Managing through Strategic Planning & Positive Skills	05 - 16 July	Vienna	8900



## Business & Management

CODE	COURSE TITLE	DATE	VENUE	FEE (US\$)
124	Developing Personal Effectiveness with Positive Skills	12 - 16 July	Vienna	4450
150	Advanced Communication & Interpersonal Skills	12 - 16 July	London	4450
108	Effective Time, Task & Work Planning	12 - 16 July	Kuala Lumpur	4450
109	Leadership Excellence in Handling Pressure & Stress	12 - 16 July	Kuala Lumpur	4450
119	Management Skills and Techniques	12 - 23 July	Kuala Lumpur	8900
120	Leadership & Management in Times of Pressure, Stress & Crisis	12 - 23 July	Kuala Lumpur	8900
176	Advanced Communication & Problem Solving	12 - 23 July	London	8900
177	Advanced Problem Solving & Decision Making	19 - 23 July	London	4450
107	Goal Setting, Planning & Decision Making	19 - 23 July	Kuala Lumpur	4450
139	The Complete Course on Management	19 - 23 July	Geneva	4450
703	Strategic Crisis Management: Planning for Unexpected Challenges	19 - 23 July	Kuala Lumpur	4450
174	Simplification of Work Procedures	19 - 23 July	Kuala Lumpur	4450
182	Business Excellence through Lean Six Sigma	19 - 23 July	Kuala Lumpur	4450
140	The Complete Course on Management & Leadership	19 - 30 July	Geneva	8900
110	Mind, Attitude & Motivation Power	26 - 30 July	Kuala Lumpur	4450
133	The Complete Course on Leadership	26 - 30 July	Geneva	4450
173	The Manager as a Strategic Leader	26 - 30 July	London	4450
111	Leadership Empowerment for the 21st Century	26 July - 06 August	Kuala Lumpur	8900
147	Managing Multiple Tasks, Priorities & Deadlines	01 - 05 August	Dubai	3850
112	Communication, Coordination & Leadership	02 - 06 August	Kuala Lumpur	4450
114	Strategy, Risks, Negotiation & Leadership	13 - 17 September	Kuala Lumpur	4450
128	Strategic Alliances: Negotiate, Influence and Deliver Results	13 - 17 September	London	4450
115	Strategic Planning, Management Control & Effective Budgeting	13 - 24 September	Kuala Lumpur	8900
129	Leading with Excellence	13 - 24 September	London	8900
130	Successful Planning, Organising & Delegating	20 - 24 September	London	4450
118	Effective Budgeting & Operational Cost Control	20 - 24 September	Kuala Lumpur	4450
138	Decision Analysis for Operation and Maintenance Professionals	04 - 08 October	Kuala Lumpur	4450
166	Strategic Crisis Management: Planning for Unexpected Challenges	11 - 15 October	Amsterdam	4450
307	The Complete Course on Facilities Management	11 - 15 October	Amsterdam	4450
175	Internal Communications Masterclass	18 - 22 October	Amsterdam	4450
147	Managing Multiple Tasks, Priorities & Deadlines	18 - 22 October	Kuala Lumpur	4450
101	Leadership, Innovation & Enterprise Skills	18 - 22 October	Kuala Lumpur	4450
102	Certificate in Leadership & Management Excellence	18 - 29 October	Kuala Lumpur	8900
169	Media Relations: Image, Positioning & Crisis Control	25 - 29 October	London	4450
103	Decisions, Dynamics & Leadership Styles	25 - 29 October	Kuala Lumpur	4450
174	Simplification of Work Procedures	25 - 29 October	Kuala Lumpur	4450



## Business & Management

CODE	COURSE TITLE	DATE	VENUE	FEE (US\$)
156	Business Leadership Skills	25 Oct - 05 Nov	London	8900
181	Risk Management for Everyone	01 - 05 November	Amsterdam	4450
104	Leadership, Influence & Trust – The Power of a Leader	01 - 05 November	Kuala Lumpur	4450
125	Strategic Planning, Development & Implementation	01 - 05 November	London	4450
126	Leading & Managing through Strategic Planning & Positive Skills	01 - 12 November	London	8900
105	Leadership Best Practices: Leading People to Maximise Performance	01 - 12 November	Kuala Lumpur	8900
116	Best Practices in Multishift Operations	07 - 11 November	Dubai	3850
124	Developing Personal Effectiveness with Positive Skills	08 - 12 November	London	4450
106	Leadership, Creativity and Peak Performance	08 - 12 November	Kuala Lumpur	4450
148	Negotiating & Dispute Resolutions	21 - 25 November	Dubai	3850
108	Effective Time, Task & Work Planning	22 - 26 November	Kuala Lumpur	4450
109	Leadership Excellence in Handling Pressure & Stress	22 - 26 November	Kuala Lumpur	4450
119	Management Skills and Techniques	22 Nov - 03 Dec	Kuala Lumpur	8900
120	Leadership & Management in Times of Pressure, Stress & Crisis	22 Nov - 03 Dec	Kuala Lumpur	8900
167	Writing Effective Policies & Procedures	28 Nov - 02 Dec	Dubai	3850
113	Performance Measurements, Continuous Improvement & Benchmarking	28 Nov - 02 Dec	Dubai	3850
703	Strategic Crisis Management: Planning for Unexpected Challenges	29 Nov - 03 Dec	Kuala Lumpur	4450
107	Goal Setting, Planning & Decision Making	29 Nov - 03 Dec	Kuala Lumpur	4450
179	The Support Staff and Administrative Assistant Training Program	29 Nov - 03 Dec	Kuala Lumpur	4450
117	Effective Business Decisions Using Data Analysis	05 - 09 December	Dubai	3850
139	The Complete Course on Management	06 - 10 December	Amsterdam	4450
140	The Complete Course on Management & Leadership	06 - 17 December	Amsterdam	8900
147	Managing Multiple Tasks, Priorities & Deadlines	12 - 16 December	Dubai	3850
128	Strategic Alliances: Negotiate, Influence and Deliver Results	12 - 16 December	Cairo	4450
129	Leading with Excellence	12 - 23 December	Cairo	8900
110	Mind, Attitude & Motivation Power	13 - 17 December	Kuala Lumpur	4450
133	The Complete Course on Leadership	13 - 17 December	Amsterdam	4450
150	Advanced Communication & Interpersonal Skills	13 - 17 December	Kuala Lumpur	4450
111	Leadership Empowerment for the 21st Century	13 - 24 December	Kuala Lumpur	8900
176	Advanced Communication & Problem Solving	13 - 24 December	Kuala Lumpur	8900
130	Successful Planning, Organising & Delegating	19 - 23 December	Cairo	4450
177	Advanced Problem Solving & Decision Making	20 - 24 December	Kuala Lumpur	4450
114	Strategy, Risks, Negotiation & Leadership	20 - 24 December	Kuala Lumpur	4450
112	Communication, Coordination & Leadership	20 - 24 December	Kuala Lumpur	4450
115	Strategic Planning, Management Control & Effective Budgeting	20 - 31 December	Kuala Lumpur	8900
118	Effective Budgeting & Operational Cost Control	27 - 31 December	Kuala Lumpur	4450



## Human Resource Management

CODE	COURSE TITLE	DATE	VENUE	FEE (US\$)
010	Leadership Development for HR Professionals	19 - 23 April	London	4450
016	Leadership Development & Strategic Change Management for HR Professionals	19 - 30 April	London	8900
011	Strategic Change Management for HR Professionals	26 - 30 April	London	4450
013	HR Metrics and Analytics: Driving Strategic and Organisational Change through Analytics	31 May - 04 June	Kuala Lumpur	4450
019	Stress, Crisis and Psychological Management for HR Professionals	31 May - 04 June	Kenya	4450
002	Financial Skills for HR Professionals	07 - 11 June	Kuala Lumpur	4450
015	Writing, Conducting & Managing Staff Performance	21 - 25 June	London	4450
006	Leading Strategic HR Transformation	05 - 09 July	London	4450
018	Workplace Mediation and Conflict Resolution Skills	05 - 09 July	Kuala Lumpur	4450
020	Benefits Administration: The Basics from A to Z	05 - 09 July	Kuala Lumpur	4450
022	Compensation and Benefits Management: Administration and Strategy	05 - 16 July	Kuala Lumpur	8900
007	Mini MBA: HR Management - Taking HR to the Next Level	05 - 16 July	London	8900
021	Benefits Administration: Strategic Design and Execution	12 - 16 July	Kuala Lumpur	4450
008	The Business of HR	12 - 16 July	London	4450
010	Leadership Development for HR Professionals	19 - 23 July	Geneva	4450
016	Leadership Development & Strategic Change Management for HR Professionals	19 - 30 July	Geneva	8900
011	Strategic Change Management for HR Professionals	26 - 30 July	Geneva	4450
012	Conflict Resolution Skills for HR Professionals	02 - 06 August	Kuala Lumpur	4450
006	Leading Strategic HR Transformation	11 - 15 October	Amsterdam	4450
007	Mini MBA: HR Management - Taking HR to the Next Level	11 - 22 October	Amsterdam	8900
008	The Business of HR	18 - 22 October	Amsterdam	4450
014	Managing Employee Performance, Behaviour & Attitudes	25 - 29 October	Kuala Lumpur	4450
013	HR Metrics and Analytics: Driving Strategic and Organisational Change through Analytics	08 - 12 November	Kuala Lumpur	4450
010	Leadership Development for HR Professionals	29 Nov - 03 Dec	Kuala Lumpur	4450
016	Leadership Development & Strategic Change Management for HR Professionals	29 Nov - 10 Dec	Kuala Lumpur	8900
011	Strategic Change Management for HR Professionals	06 - 10 December	Kuala Lumpur	4450
020	Benefits Administration: The Basics from A to Z	13 - 17 December	London	4450
012	Conflict Resolution Skills for HR Professionals	13 - 17 December	Amsterdam	4450
022	Compensation and Benefits Management: Administration and Strategy	13 - 24 December	London	8900
021	Benefits Administration: Strategic Design and Execution	20 - 24 December	London	4450
018	Workplace Mediation and Conflict Resolution Skills	20 - 24 December	London	4450
004	HR Skills for HR Assistants	26 - 30 December	Dubai	3850



## Finance & Accounting

CODE	COURSE TITLE	DATE	VENUE	FEE (US\$)
145	Accounting, Decision Making & Financial Communication	19 - 23 April	London	4450
144	Mini MBA: Accounting & Finance	19 - 30 April	London	8900
143	Finance, Risk Management & Corporate Governance	26 - 30 April	London	4450
186	Advanced Financial Control	01 - 05 May	Oman	3850
146	Budgeting: Planning, Forecasting, What-if Analysis & Reporting	16 - 20 May	Cairo	4450
118	Effective Budgeting & Operational Cost Control	24 - 28 May	Kuala Lumpur	4450
185	Financial Control	29 May - 02 June	Oman	3850
002	Financial Skills for HR Professionals	07 - 11 June	Kuala Lumpur	4450
123	Fundamentals of Cost Estimating	07 - 11 June	Kuala Lumpur	4450
141	Budgeting & Cost Control: Principles & Practices	07 - 11 June	Amsterdam	4450
184	Chartered Financial Analyst (CFA) Exam Preparation	13 - 17 June	Dubai	3850
180	International Payments: Legislation. Liquidity Management and Avoiding Pitfalls	21 - 25 June	Kuala Lumpur	4450
183	Fast Closing Account Techniques and Procedures	11 - 15 July	Dubai	3850
146	Budgeting: Planning, Forecasting, What-if Analysis & Reporting	12 - 16 July	Kuala Lumpur	4450
145	Accounting, Decision Making & Financial Communication	12 - 16 July	Geneva	4450
144	Mini MBA: Accounting & Finance	12 - 23 July	Geneva	8900
143	Finance, Risk Management & Corporate Governance	19 - 23 July	Geneva	4450
172	Finance for the Supply Chain Management	19 - 23 July	Kuala Lumpur	4450
142	Integrating Budgeting, Forecasting and Business Planning	26 - 30 July	Kuala Lumpur	4450
146	Budgeting: Planning, Forecasting, What-if Analysis & Reporting	13 - 17 September	London	4450
118	Effective Budgeting & Operational Cost Control	20 - 24 September	Kuala Lumpur	4450
145	Accounting, Decision Making & Financial Communication	11 - 15 October	Amsterdam	4450
144	Mini MBA: Accounting & Finance	11 - 22 October	Amsterdam	8900
143	Finance, Risk Management & Corporate Governance	18 - 22 October	Amsterdam	4450
123	Fundamentals of Cost Estimating	01 - 05 November	London	4450
180	International Payments: Legislation. Liquidity Management and Avoiding Pitfalls	01 - 05 November	Kuala Lumpur	4450
184	Chartered Financial Analyst (CFA) Exam Preparation	07 - 11 November	Dubai	3850
142	Integrating Budgeting, Forecasting and Business Planning	22 - 26 November	Kuala Lumpur	4450
183	Fast Closing Account Techniques and Procedures	05 - 09 December	Dubai	3850
141	Budgeting & Cost Control: Principles & Practices	06 - 10 December	London	4450
172	Finance for the Supply Chain Management	06 - 10 December	London	4450
145	Accounting, Decision Making & Financial Communication	13 - 17 December	Kuala Lumpur	4450
144	Mini MBA: Accounting & Finance	13 - 24 December	Kuala Lumpur	8900
143	Finance, Risk Management & Corporate Governance	20 - 24 December	Kuala Lumpur	4450
118	Effective Budgeting & Operational Cost Control	27 - 31 December	Kuala Lumpur	4450



## Project, Contract & Procurement

CODE	COURSE TITLE	DATE	VENUE	FEE (US\$)
148	Negotiating & Dispute Resolutions	14 - 18 March	Dubai	3850
229	Contract Excellence for Non-Legal Professionals	21 - 25 March	Dubai	3850
236	Project Management Professional	24 - 28 April	Oman	3850
228	The Essentials of Contracting	25 - 29 April	Dubai	3850
237	Project Reporting and Risk Management	01 - 05 May	Oman	3850
216	Purchasing Techniques, Negotiating & Cost Reduction	09 - 13 May	Dubai	3850
219	The Complete Course on Contracts Management	09 - 13 May	Cairo	4450
221	The Complete Course on Contracts & Purchasing Management	09 - 20 May	Cairo	8900
220	The Complete Course on Contracts & Project Management	09 - 20 May	Cairo	8900
224	The Complete Course on Purchasing Management	16 - 20 May	Cairo	4450
223	The Complete Course on Project Management	16 - 20 May	Cairo	4450
210	Production, Planning, Scheduling and Control	17 - 21 May	Kuala Lumpur	4450
226	Contracts: Reading, Writing and Negotiating	23 - 27 May	Dubai	3850
217	Advanced Procurement Skills	31 May - 04 June	Amsterdam	4450
121	Fundamentals of Project Planning & Scheduling	31 May - 04 June	Kuala Lumpur	4450
122	The Fundamentals of Project Management: People, Planning, Scheduling & Cost Control	31 May - 11 June	Kuala Lumpur	8900
227	Negotiating, Drafting & Understanding Contracts	07 - 11 June	Amsterdam	4450
123	Fundamentals of Cost Estimating	07 - 11 June	Kuala Lumpur	4450
233	Strategic Purchasing & Supply Management	07 - 11 June	London	4450
235	Project Execution & Start-up	13 - 17 June	Dubai	3850
239	Project Planning, Scheduling & Cost Control	26 - 30 June	Oman	3850
148	Negotiating & Dispute Resolutions	04 - 08 July	Dubai	3850
229	Contract Excellence for Non-Legal Professionals	05 - 09 July	Kuala Lumpur	4450
232	Integrating Project Management into Supply Management	12 - 16 July	Kuala Lumpur	4450
219	The Complete Course on Contracts Management	19 - 23 July	London	4450
221	The Complete Course on Contracts & Purchasing Management	19 - 30 July	London	8900
220	The Complete Course on Contracts & Project Management	19 - 30 July	London	8900
223	The Complete Course on Project Management	26 - 30 July	London	4450
224	The Complete Course on Purchasing Management	26 - 30 July	London	4450
226	Contracts: Reading, Writing and Negotiating	26 - 30 September	Dubai	3850
234	Analytical Techniques for Enhancing Purchasing Performance	26 - 30 September	Dubai	3850
216	Purchasing Techniques, Negotiating & Cost Reduction	10 - 14 October	Dubai	3850
228	The Essentials of Contracting	17 - 21 October	Dubai	3850
217	Advanced Procurement Skills	18 - 22 October	Amsterdam	4450
121	Fundamentals of Project Planning & Scheduling	25 - 29 October	London	4450
233	Strategic Purchasing & Supply Management	25 - 29 October	Kuala Lumpur	4450
122	The Fundamentals of Project Management: People, Planning, Scheduling & Cost Control	25 Oct - 05 Nov	London	8900
123	Fundamentals of Cost Estimating	01 - 05 November	London	4450
210	Production, Planning, Scheduling and Control	08 - 12 November	Kuala Lumpur	4450
148	Negotiating & Dispute Resolutions	21 - 25 November	Dubai	3850
219	The Complete Course on Contracts Management	22 - 26 November	Kuala Lumpur	4450
221	The Complete Course on Contracts & Purchasing Management	22 Nov - 03 Dec	Kuala Lumpur	8900
220	The Complete Course on Contracts & Project Management	22 Nov - 03 Dec	Kuala Lumpur	8900
224	The Complete Course on Purchasing Management	29 Nov - 03 Dec	Kuala Lumpur	4450
223	The Complete Course on Project Management	29 Nov - 03 Dec	Kuala Lumpur	4450
227	Negotiating, Drafting & Understanding Contracts	06 - 10 December	London	4450
232	Integrating Project Management into Supply Management	13 - 17 December	London	4450
229	Contract Excellence for Non-Legal Professionals	20 - 24 December	London	4450
226	Contracts: Reading, Writing and Negotiating	26 - 30 December	Dubai	3850



## Maintenance Technology

CODE	COURSE TITLE	DATE	VENUE	FEE (US\$)
301	Maintenance Management Best Practices: Systems, Tools & Techniques	05 - 09 April	Kuala Lumpur	4450
302	Maintenance Management & Technology - A to Z of Best Practices™	05 - 16 April	Kuala Lumpur	8900
313	Maintenance & Inspection	12 - 16 April	Kuala Lumpur	4450
303	Maintenance Technology Best Practices: Inspection, Analysis & Monitoring	12 - 16 April	Kuala Lumpur	4450
312	Risk Reliability Management	15 - 19 May	Oman	3850
138	Decision Analysis for Operation and Maintenance Professionals	17 - 21 May	Kuala Lumpur	4450
313	Maintenance & Inspection	23 - 27 May	Dubai	3850
307	The Complete Course on Facilities Management	7 - 11 June	Amsterdam	4450
721	Safe Work Practices for Confined Space Entry	13 - 17 June	Dubai	3850
310	Internal Maintenance Auditing	14 - 18 June	London	4450
314	Advanced Vibration Analysis	27 June - 01 July	Dubai	3850
301	Maintenance Management Best Practices: Systems, Tools & Techniques	05 - 09 July	London	4450
302	Maintenance Management & Technology - A to Z of Best Practices™	05 - 16 July	London	8900
313	Maintenance & Inspection	12 - 16 July	London	4450
303	Maintenance Technology Best Practices: Inspection, Analysis & Monitoring	12 - 16 July	London	4450
311	Risk-Based Inspection in Maintenance	19 - 23 July	Kuala Lumpur	4450
421	Mini MBA for Technical/IT Professionals	26 July - 06 August	Kuala Lumpur	8900
138	Decision Analysis for Operation and Maintenance Professionals	04 - 08 October	Kuala Lumpur	4450
307	The Complete Course on Facilities Management	11 - 15 October	Amsterdam	4450
310	Internal Maintenance Auditing	01 - 05 November	Amsterdam	4450
301	Maintenance Management Best Practices: Systems, Tools & Techniques	22 - 26 November	Kuala Lumpur	4450
302	Maintenance Management & Technology - A to Z of Best Practices™	22 Nov - 03 Dec	Kuala Lumpur	8900
303	Maintenance Technology Best Practices: Inspection, Analysis & Monitoring	29 Nov - 03 Dec	Kuala Lumpur	4450
721	Safe Work Practices for Confined Space Entry	05 - 09 December	Dubai	3850
311	Risk-Based Inspection in Maintenance	06 - 10 December	London	4450

## Mechanical Engineering

CODE	COURSE TITLE	DATE	VENUE	FEE (US\$)
408	Motors and Variable Speed Drives	03 - 07 April	Oman	3850
404	Fundamentals of Process Technology	11 - 15 April	Dubai	3850
411	Fundamentals of Process & Mechanical Technology	11 - 22 April	Dubai	7700
412	Fundamentals of Mechanical Technology	18 - 22 April	Dubai	3850
422	Electrical Submersible Pump	24 - 28 April	Oman	3850
429	Formation Damage: Causes, Prevention and Remediation	02 - 06 May	Dubai	3850
407	Reciprocating Compressors	08 - 12 May	Oman	3850
423	Heat Exchangers: Types and Application, Design, Operation and Maintenance	24 - 28 May	Kuala Lumpur	4450
424	Layout of Process Plant Equipment & Piping System: Integrating HSE, Cost-Effectiveness, Operability & Maintainability	31 May - 04 June	Kuala Lumpur	4450
421	Mini MBA for Technical/IT Professionals	26 July - 06 August	Kuala Lumpur	8900
425	Above Ground Storage Tanks: Types & Application, Integrity & Environmental Impact, Inspection & Repairs	27 Sep - 01 Oct	Kuala Lumpur	4450
428	Practical Failure Analysis	03 - 07 October	Dubai	3850
426	Inspection, Evaluation and Repair of Process Plant Equipment and Connected Piping	04 - 08 October	Kuala Lumpur	4450
404	Fundamentals of Process Technology	10 - 14 October	Dubai	3850
411	Fundamentals of Process & Mechanical Technology	10 - 21 October	Dubai	7700
412	Fundamentals of Mechanical Technology	17 - 21 October	Dubai	3850
403	Managing Safe Isolation of Process Equipment (Lockout & Tagout)	19 - 23 December	Dubai	3850
427	Understanding the Codes: ASME Boiler & Pressure Vessel Code, and B31 Pressure Piping Codes	20 - 24 December	Kuala Lumpur	4450



## Electrical Engineering

CODE	COURSE TITLE	DATE	VENUE	FEE (US\$)
508	Fault Analysis in Electrical Networks	27 - 31 March	Oman	3850
509	Electrical Equipment Transformer	10 - 14 April	Oman	3850
422	Electrical Submersible Pump	24 - 28 April	Oman	3850
502	AC Electrical Motors & Drives: Troubleshooting, Maintenance & Protection	25 - 29 April	Dubai	3850
421	Mini MBA for Technical/IT Professionals	26 July - 06 August	Kuala Lumpur	8900
505	Safe Operation & Maintenance of Circuit Breakers and Switchgears	01 - 05 August	Dubai	3850
501	Electrical Faults: Causes, Analysis, Detection & Remedies	19 - 23 September	Dubai	3850
502	AC Electrical Motors & Drives: Troubleshooting, Maintenance & Protection	17 - 21 October	Dubai	3850
505	Safe Operation & Maintenance of Circuit Breakers and Switchgears	26 - 30 December	Dubai	3850

## Instrumentation & Controls

CODE	COURSE TITLE	DATE	VENUE	FEE (US\$)
610	Instrumentation & Basic Process Control	07 - 11 June	Kuala Lumpur	5500
421	Mini MBA for Technical/IT Professionals	26 July - 06 August	Kuala Lumpur	8900

## Oil & Gas Technology

CODE	COURSE TITLE	DATE	VENUE	FEE (US\$)
909	Water Flooding : A to Z of Best Practices	13 - 17 June	Dubai	3850

## Health & Safety

CODE	COURSE TITLE	DATE	VENUE	FEE (US\$)
712	The Security Officer Development Programme: Developing Practical Skills & Techniques	28 March - 01 April	Dubai	3850
701	Safety Management Best Practices	25 - 29 April	Dubai	3850
313	Maintenance & Inspection	23 - 27 May	Dubai	3850
721	Safe Work Practices for Confined Space Entry	13 - 17 June	Dubai	3850
706	Emergency Response Management: Planning, Leadership & Communication	20 - 24 June	Dubai	3850
709	Security Management, Planning & Asset Protection	12 - 16 July	Kuala Lumpur	4450
722	Safety Engineering Best Practices	02 - 06 August	London	4450
701	Safety Management Best Practices	03 - 07 October	Dubai	3850
712	The Security Officer Development Programme: Developing Practical Skills & Techniques	17 - 21 October	Dubai	3850
709	Security Management, Planning & Asset Protection	08 - 12 November	Kuala Lumpur	4450
721	Safe Work Practices for Confined Space Entry	05 - 09 December	Dubai	3850

## Security & Crisis Management

CODE	COURSE TITLE	DATE	VENUE	FEE (US\$)
712	The Security Officer Development Programme: Developing Practical Skills & Techniques	28 March - 01 April	Dubai	3850
706	Emergency Response Management: Planning, Leadership & Communication	20 - 24 June	Dubai	3850
709	Security Management, Planning & Asset Protection	12 - 16 July	Kuala Lumpur	4450
703	Strategic Crisis Management: Planning for Unexpected Challenges	19 - 23 July	Kuala Lumpur	4450
166	Strategic Crisis Management: Planning for Unexpected Challenges	11 - 15 October	Amsterdam	4450
712	The Security Officer Development Programme: Developing Practical Skills & Techniques	17 - 21 October	Dubai	3850
709	Security Management, Planning & Asset Protection	08 - 12 November	Kuala Lumpur	4450
703	Strategic Crisis Management: Planning for Unexpected Challenges	29 Nov - 03 Dec	Kuala Lumpur	4450

# REGISTRATION / INQUIRY DETAILS



REGISTRATION DETAILS / INFORMATION

Complete & send by  
Fax / Mail to address given below

- Please register me on the following programmes:
- Please send me more information on the following programmes

PROGRAMME TITLE	

DATES

## SPONSOR

We wish to register this delegate for the course mentioned above and undertake to pay his/her fee.

Name : .....

Designation : .....

Company : .....

Mailing Address: .....

.....

Telephone : .....

Fax : .....

Email : .....

## PERSONAL DETAILS

First Name (Mr./Ms) : .....

Family Name : .....

Designation: .....

Company: .....

Mailing Address: .....

.....

Telephone: .....

Fax : .....

Email : .....

## TYPE OF PAYMENT

- Please find enclosed a cheque made payable to AZTECH
- Please invoice me
- Please invoice my company (Sponsor)

## FOUR EASY WAYS TO REGISTER



Telephone: +971 4 367 8288  
to provisionally reserve your place.



Fax your completed registration  
form to: +971 4 366 1042



E-mail us :  
info@aztech.ae



Complete and return the  
booking form with cheque to:  
**AZTECH**  
P.O. Box: 89522, Dubai, U.A.E.

## SEMINAR

### DOCUMENTATION

High Quality material has been prepared by the Seminar Leader for distribution to delegates. In addition a special note pad to facilitate note taking will be provided.

### CERTIFICATES

A Certificate of Attendance will be issued to those who attend and successfully complete the programme.

### FEES

The Fee for the seminar includes instruction materials, documentation, lunch, coffee / tea breaks.

### HOTEL ACCOMMODATION

Aztech has negotiated special rates for a limited number of rooms in the hotel. Early registration will help to secure a room at the reduced rate.